

# Application Check List

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|------------------|--|--------------------------|
| <p><b>1</b></p>  | <p><b>Valid foreign driver's license</b></p> <ul style="list-style-type: none"> <li>- The first acquisition date must be mentioned on it</li> <li>- If it isn't, you need to obtain an official driver's record or an acquisition certificate from the license issuing authority</li> </ul>  | <input type="checkbox"/> |
| <p><b>2</b></p>  | <p><b>Official translation of a foreign driver's license</b></p> <ul style="list-style-type: none"> <li>- An official translation done by JAF or consulate is required</li> </ul>  | <input type="checkbox"/> |
| <p><b>3</b></p>  | <p><b>Passport(s)</b></p> <ul style="list-style-type: none"> <li>- Bring old ones as well as the current one if available</li> </ul>   | <input type="checkbox"/> |
| <p><b>4</b></p>  | <p><b>Residence certificate (Juminhyo shohon(individual)住民票抄本)</b></p> <p>* Note that the certificate must be the one issued within 6 months prior to submission</p> <ol style="list-style-type: none"> <li>1. Your nationality <b>MUST</b> be mentioned</li> <li>2. Your resident status <b>MUST</b> be mentioned</li> <li>3. Personal number <b>MUST NOT</b> be mentioned</li> </ol>   | <input type="checkbox"/> |
| <p><b>5</b></p>  | <p><b>Resident card</b></p>  | <input type="checkbox"/> |
| <p><b>6</b></p>  | <p><b>Documents to prove 90 days' stay in the license-issuing country</b></p>  | <input type="checkbox"/> |
| <p><b>7</b></p>  | <p><b>Two identical photos (H 3cm×W 2.4cm)</b></p> <ul style="list-style-type: none"> <li>- Photos taken within 6 months prior to submission</li> <li>- This can be taken at the Driver's License Center (600JPY)</li> <li>- No hat or a cap. No background. Must be taken within 6 months. High-resolution image.</li> </ul>  | <input type="checkbox"/> |
| <p><b>8</b></p>  | <p><b>Other documents depending on the country</b></p> <ul style="list-style-type: none"> <li>- If your license was issued in the following countries, please check Resource Center's website for details.</li> </ul> <p><b>Australia / Philippines / Thailand / Korea / China / Nepal / UK / Former U.S. military personnel and their family</b></p> <p><a href="https://groups.oist.jp/ja/resource-center/necessary-documents-document-screening">https://groups.oist.jp/ja/resource-center/necessary-documents-document-screening</a></p> | <input type="checkbox"/> |
| <p><b>9</b></p>  | <p><b>International driving permit</b></p> <p>If you have one</p>  | <input type="checkbox"/> |
| <p><b>10</b></p> | <p><b>Fees (cash only)</b></p> <p>【Application fee】 standard automobile license: 2,550JPY scooter: 1,500JPY motorcycle: 2,600JPY</p> <p>【License issuance fee】 2,050JPY</p> <p>【Practical driving test fee】 1,450JPY</p>   | <input type="checkbox"/> |

**NOTES:**

1. Do not forget to bring glasses/contact lenses if you wear them when driving
2. If you are taking either a knowledge test or practical driving test, make sure to bring your reservation slip
3. If you are taking a practical driving test, wear comfortable clothes (nothing too loose – may get caught in the door or steering) and shoes (avoid wearing open-toed sandals or high heels)