

Proposal Competition Notice
April 24, 2026

Okinawa Institute of Science and Technology School Corporation
1919-1 Tancha, Onna-son, Kunigami-gun, Okinawa, Japan 904-0495
President Daniel Zajfman

1. Project for Competition

- (1) Contract title
Advisory Services for Secondary School Initiative Planning
- (2) Contract Period: From the contract date to March 31, 2027

2. Qualifications Required to Participate in Proposal Competition

- (1) Must not fall under the provisions of Article 2 of the [Contract Management Stipulations](#) of the Okinawa Institute of Science and Technology School Corporation.
- (2) Must not have filed a petition for commencement of rehabilitation proceedings based on the Corporate Reorganization Act, and not filed a petition for commencement of rehabilitation proceedings based on the Civil Rehabilitation Act.
- (3) Must not be an entity that has received an exclusion request from the national government or police authority as an entity effectively controlled by a criminal group member or those are equivalent thereto, and an entity for which such state has continued.
- (4) Must be in good financial condition. Participants must submit OIST a copy of “Single qualification for every ministry and agency (全省庁統一資格)” with at least “Grade D (D 等級以上)” and a valid date. Those who do not have “The Single qualification for every ministry and agency” must submit the documents below and be certified by OIST.
[i] A copy of financial statements for the preceding two fiscal years or an equivalent document
- (5) Those who would like to participate in this Proposal Competition must submit (4) to OIST by the deadline, which is detailed in 4.

3. Publication of documents

The specifications and other related documents for this matter shall be provided on or after the date of this notice, and accordingly no separate explanation session will be held.
The Specification sheet and other relevant documents can be downloaded at the OIST’s website.

URL: <http://www.oist.jp/procurement/article>

4. Place and Deadline for Submission of Proposal Documents

Place: Procurement and Supplies Section, OIST
1919-1 Tancha, Onna-son, Kunigami-gun, Okinawa, Japan 904-0495
E-mail: procurement2@oist.jp
Date and Time: Must be received by 5:00 PM on Monday, May 18, 2026(JST)

5. Deadline to submit inquiry form

OIST accepts inquiries about specifications etc., by E-mail (free format).
Send inquiry to Procurement and Supplies Section, OIST
1919-1 Tancha, Onna-son, Kunigami-gun, Okinawa, Japan 904-0495
E-mail: procurement2@oist.jp
Date and Time: To arrive by 5:00 p.m. on Monday, May 11, 2026 (JST).

6. Notification of Proposal Competition Examination Results

The participant who submits the proposal shall be notified of the evaluation results by E-mail or other means after Wednesday, May 27, 2026(JST).

7. Other

- (1) Language and currency to be used in contract procedures: English or Japanese and Japanese yen.
- (2) Bid deposit and contract deposit: Waived.
- (3) Proposals made by parties that do not possess the qualifications stated in this notice and proposals that violate the conditions for participating in proposal competition are invalid.
- (4) A contract is required
- (5) Contract Terms: The contract shall be based on the university’s standard contract form.
The procedure shall be conducted via electronic contracting.
Please refer to “10. Regarding Contract Conclusion via Electronic Contracting” on the “To Our Business Partners” page of the University’s website.
URL: <https://www.oist.jp/ja/about/procurement/guidance-business-partners-japan>
- (6) Contractor(s) shall be selected by the Proposal Examination Committee at OIST through the document screening; however, no contractor shall be selected if none of the proposals submitted meet the selection criteria.

8. Submission Address / Contact Information

1919-1 Tancha, Onna-son, Kunigami-gun, Okinawa, Japan 904-0495

Okinawa Institute of Science and Technology School Corporation

Procurement Section, Nakamura

Phone: 098-966-8990

E-mail: procurement2@oist.jp

9. Reporting Information on Fraudulent or Improper Transactions

Reports regarding fraudulent or inappropriate transactions shall be accepted at the following contact points.

<External Reporting Contact>

Fraud Reporting Hotline

<https://www.oist.jp/ja/whistleblower-report-hotline>

and

OIST Procurement Section

1919-1 Tancha, Onna-son, Kunigami-gun, Okinawa, Japan 904-0495

Okinawa Institute of Science and Technology School Corporation

Procurement Section, Futamura

E-mail: procurement-tsuho@oist.jp