

# Proposal Competition Notice

Procurement and Supplies Section  
Okinawa Institute of Science and Technology School Corporation  
1919-1 Tancha, Onna-son, Kunigami-gun, Okinawa, Japan 904-0495

## 1. Project for Competition

- (1) Contract title  
New ERP Project Scope Phase 1a– Consultancy Services
- (2) Contract term: 3 months from the start date of the contract

## 2. Qualifications Required to Participate in Proposal Competition

- (1) Must not fall under the provisions of Article 2 of the [Contract Management Stipulations](#) of the Okinawa Institute of Science and Technology School Corporation.
- (2) Must not have filed a petition for commencement of rehabilitation proceedings based on the Corporate Reorganization Act, and not filed a petition for commencement of rehabilitation proceedings based on the Civil Rehabilitation Act.
- (3) Must not be an entity that has received an exclusion request from the national government or police authority as an entity effectively controlled by a criminal group member or those are equivalent thereto, and an entity for which such state has continued.
- (4) Must be in good financial condition. Participants must submit OIST a copy of “Single qualification for every ministry and agency (全省庁統一資格)” with at least “Grade C (C 等級以上)” and a valid date. Those who do not have “The Single qualification for every ministry and agency” must submit the documents below and be certified by OIST.
  - [i] A copy of financial statements for the preceding two fiscal years or an equivalent document
  - [ii] Brochure of the company’s information
- (5) Those who would like to participate in this Proposal Competition must submit (4) to OIST by the deadline, which is detailed in 4.

## 3. Publication of documents

The Specification sheet and other relevant documents can be downloaded at the OIST’s website.

URL: <http://www.oist.jp/procurement/article>

## 4. Place and Deadline for Submission of Proposal Documents

Place: Procurement and Supplies Section, OIST  
1919-1 Tancha, Onna-son, Kunigami-gun, Okinawa, Japan 904-0495  
E-mail: [tender@oist.jp](mailto:tender@oist.jp)  
Date and Time: To arrive by 5:00 p.m. on Thursday, September 28th, 2023 (JST).

## 5. Deadline to submit inquiry form

OIST accepts inquiries about specifications etc., by E-mail (free format).

Send inquiry to Procurement and Supplies Section, OIST  
1919-1 Tancha, Onna-son, Kunigami-gun, Okinawa, Japan 904-0495  
E-mail: [tender@oist.jp](mailto:tender@oist.jp)  
Date and Time: To arrive by 5:00 p.m. on Monday, September 15th, 2023 (JST).

## 6. Notification of Proposal Competition Examination Results

The participant who submits the proposal shall be notified of the evaluation results by E-mail or other means after Friday, October 6, 2023.

## 7. Other

- (1) Language and currency to be used in contract procedures: English or Japanese and Japanese yen.
- (2) Bid deposit and contract deposit: Waived.
- (3) Proposals made by parties that do not possess the qualifications stated in this notice and proposals that violate the conditions for participating in proposal competition are invalid.
- (4) A contract is required
- (5) Contractor(s) shall be selected by the Proposal Examination Committee at OIST through the document screening, however, no contractor shall be selected if none of the proposals submitted meet the selection criteria.
- (6) The contractor for this service and the anticipated outsourcing “requirement definition, etc.” in FY2024 will not be eligible to participate in the bidding for the anticipated outsourcing “system design, development, and construction works” in FY2025 and beyond.  
This restriction also applies to the contractor’s parent company and any affiliated company, subsidiaries, and company that is fully or partially capitalized by the contractor.