

**Okinawa Institute of Science and Technology**  
**Senior Staff**  
**Vivarium Section in Operations Division**

The Okinawa Institute of Science and Technology (OIST) Promotion Corporation is an Independent Administrative Institution established by the Government of Japan. Its aim is to establish a world - class university in science and technology in Okinawa. English will be the language of instruction, and a large segment of the faculty and student population will be international. Currently, 23 Principal Investigators and a total of more than 200 scientists, students, and research support staff are located in OIST facilities in Uruma and Onna, Okinawa. OIST is presently constructing a new permanent campus in Onna village, where there will be a major expansion of research support. We seek a senior staff of Vivarium Section in Operations Division.

**Position:** Senior Staff, Vivarium Section, Operations Division

**Working Location:** Onna-son, Okinawa

**Responsibilities:**

Perform following duties in forming tie-up with Animal Experiment Coordinator, Vivarium Section staff, and laboratory animal husbandry staff

- 1) Management of rodent husbandry operation in vivarium
- 2) Support service of animal experiment using rodent (observation of status, body weight check, and basic operation such as administration.)
- 3) Breeding operation of genetically-modified mouse
- 4) Education and training for husbandry management, facility management, and animal experiment
- 5) Management of animal facility in an efficient and a sanitary usage

**Qualifications:**

**(Essential)**

- 1) More than 10 year's work experience in rodent husbandry management
- 2) More than 5 year's work experience in breeding operation of genetically-modified mouse
- 3) English skills to interact with international researchers regarding support service of

husbandry operations and animal experiment

- 4) PC skills with MS office (Word, Excel, and Powerpoint)
- 5) Possession of a Bachelor degree

**(Preferred)**

- 1) More than 5 year's work experience in animal experiment using rodent or animal experiment support service
- 2) Work experience in management position
- 3) Intermediate English level (TOEIC score: above 730) in oral and written communications
- 4) PC skills with management software for laboratory animal husbandry
- 5) Veterinarian or advanced degree (Master or Ph.D.) in biology, life science, or related research fields

**Term:**

Full-time, 2 years contract initially with 1 month probationary period

This contract may be renewed

This position has a potential for permanent employment

**Compensation:**

Salary commensurate with qualifications and experience

**Benefits:**

Annual paid leave, summer holidays, social insurance (shakai-hoken) includes health insurance, welfare pension insurance, commuting allowances and relocation

**Submission Documents:**

1. Curriculum Vitae in Japanese and English (with photo)
2. Cover letter in Japanese and English
3. Names and contact information for 3 references

**Application Deadline:**

Consideration of applications will commence on November 30th, 2009, and will continue until the position is filled

**Starting date:**

April, 2010

**Application Address:**

Please submit all required application materials by email to:

as\_recruit2009#oist.jp

(Please replace # with @ before using this email address)

Or send documents via post mail to:

Recruiting, Human Resources,

Okinawa Institute of Science and Technology

7542, Onna, Onna-son, Okinawa 904-0411, Japan

\*Information provided by applicants will be kept confidential. Documents will not be returned and prospective candidates may be notified for further information.

\*Further details about the Institute can be viewed on our website ([www.oist.jp](http://www.oist.jp))